

### **Electronic Media Policy**

MCCK will take photos and create electronic records of services and events within the church for a number of reasons including:

- photo essays celebrating the church's history
- photos essays for celebrations of life events
- podcasts of worship services for posting on the church's website
- choir performance DVDs

However, photos or other electronic media which clearly identify an individual or individuals will not be published on Facebook or in other public forums, including on MCCK's website, without the express permission of the individual(s). This permission may be given in writing or in an email response to a request. Failure to obtain this permission may result in civil liability to the individual posting the photo and/ or to the church, so it is important that this policy be followed and monitored.

For live transmission of worship services, the camera will only be directed at the pastor unless other individuals who may be included in the scene give prior permission.

Press cameras (such as local TV coverage) will not be permitted into general worship services since prior permission of individuals who may be identified is not guaranteed. However, press cameras are welcome in pre-arranged situations where prior permission of individuals is obtained.